

# BARBADOS

## RETURNING NATIONALS



INFORMATION BOOKLET





*Returning National couple at GAIA.*

## **ACKNOWLEDGEMENTS**

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*Ministry of Foreign Affairs and Foreign Trade*  
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## INTRODUCTION

This **Information Booklet**, like the first edition produced in 1996, is designed to acquaint Returning Nationals with the measures the Government has instituted to facilitate their resettlement and to offer information and advice pertinent to resettlement.

Under the original **Charter for Returning and Overseas Nationals**, the Government of Barbados set in place an attractive package of concessions for Returning Nationals. The objectives of the Charter are:

- (a) to create the appropriate conditions which would facilitate Returning Nationals in re-integrating into Barbadian society as easily as possible;
- (b) to increase the potential human and other resources available to the country, directly through the Returning Nationals themselves, and indirectly through the creation of a more conducive environment for services and investment by nationals remaining abroad;
- (c) to facilitate the development of a retirement industry in Barbados.

### **THE FACILITATION UNIT FOR RETURNING NATIONALS (FURN)**

To achieve the objectives of the Charter, the Facilitation Unit for Returning Nationals (FURN) was established in the Ministry of Foreign Affairs and Foreign Trade with a mandate to:

- (a) inform on the concessions available to Returning Nationals which are designed to facilitate their easy re-integration into Barbadian society;
- (b) provide comprehensive and accurate information to Returning Nationals at both overseas and local locations;

- (c) liaise with the relevant agencies, governmental and private sector, on matters relating to Returning Nationals;
- (d) develop in conjunction with relevant government agencies programmes of investment opportunities aimed specifically at Barbadians living overseas, and widening local investment opportunities available to returned nationals as well as overseas Barbadians;
- (e) maintain a skills bank in Barbados of Returning Nationals;
- (f) develop and maintain a 'technical assistance' programme drawing on the skills of appropriately qualified Barbadians abroad;
- (g) maintain contact with Barbadian organisations abroad through the diplomatic and consular Missions, with a view to enlisting the organisations' support and assistance with various "special projects";
- (h) liaise with organisations of returned nationals on local projects in which they are or can be involved.

## **DEFINITION OF A RETURNING NATIONAL**

A Returning National is defined as an individual who qualifies for Barbadian citizenship by birth, descent, registration or naturalization, who is at least 50 years of age, who resided in Barbados for at least 183 days within a year at some time prior to emigrating, and who is returning to Barbados to resettle after a period of at least ten (10) years abroad.

**It should be noted that Barbadian nationals deported for criminal activities do not qualify under the Returning Nationals Programme.**

**The information in this Booklet is intended as a guide only. Prospective Returning Nationals should check with the relevant agencies to obtain the most up to date information on the rules, regulations and fees pertaining to their resettlement in Barbados.**





*Passengers make their way to the Airport Terminal.*

## **CONCESSIONS GRANTED TO RETURNING NATIONALS**

Returning Nationals who meet the criteria to qualify under this Programme may claim the concessions listed below **ONLY ONCE**.

### **(a) Concessions on Importation of Household and Personal Effects**

Household and personal effects, whether used or new, adequate to furnish a family residence will be allowed into Barbados free of all duties and taxes. Appendix 1 contains a list of personal effects which may be used as a guide. Items not listed may be allowed in free of all duties and taxes, provided that, in the opinion of the Comptroller of Customs, the type and quantities of the items are such as would indicate that they are intended for personal and not commercial use.

### **(b) Concessions on Importation of Motor Vehicles**

One (1) motor vehicle per household, whether used or new, will be allowed in free of all duties and taxes. (Please see the Section on the Clearance of Motor Vehicles).

### **(c) Concessions on Importation of Tools of the Trade**

Tools of the trade, whether used or new, will be admitted free of all taxes and duties. Tools of the trade are defined as: "That type and amount of instruments, tools, equipment, devices and machinery as would be usually used in the normal course and scope of a person's profession, trade or occupation without utilising additional labour." Returning Nationals who wish to import tools of trade are advised to first submit a list of the equipment in question for approval by the Customs Department. Vehicles are not categorised as tools of trade.

**(d) Concessions on Importation of Bicycles**

One bicycle per person will be allowed in free of all taxes and duties.

**(e) Foreign Currency Accounts**

Returning Nationals may hold foreign currency accounts with a limit up to the equivalent of BDS\$100,000 provided that the funds credited to such accounts represent foreign currency earnings from abroad in the form of pensions, rental income, interest, dividends or other income.

**N.B.: No concessions are offered on the importation of building materials.**

**CONDITIONS FOR RETAINING THE CONCESSIONS GRANTED ON THE IMPORTATION OF MOTOR VEHICLES**

In order to continue to enjoy the waiver of duties and taxes granted to them on their return to Barbados, Returning Nationals must:

- (i) reside in Barbados after resettlement for a period not less than one hundred and eighty-three (183) days annually, for **three consecutive years** and present proof of this each year to the Ministry of Finance;
- (ii) retain their vehicle for a period of three years following the grant of the concession and report each year to the Ministry of Finance to provide proof from the Licensing Department that the vehicle is still registered in their name. Insurance documents in respect of the vehicle must also be provided.

**Failure to satisfy these requirements will result in the total duties and taxes waived becoming payable or the vehicle's seizure by the Comptroller of Customs.**

## **PROCEDURE FOR ESTABLISHMENT OF ELIGIBILITY**

Immediately upon returning to Barbados, Returning Nationals should first make an appointment with the FURN at the Ministry of Foreign Affairs and Foreign Trade for an interview with the Director of the Unit. *Interviews are held Monday – Friday between the hours of 9.00 a.m. - 12.30 p.m.* It is at the interview that the applicant's eligibility under the Returning Nationals Programme will be established. Applicants will be required to provide:

### **(a) Proof of Citizenship**

Returning Nationals are required to provide proof of their Barbadian nationality, either by the production of a Barbados passport, a birth certificate, a Barbados Identification Card, or a certificate of citizenship accompanied by a photo identification card, such as a driver's licence. Foreign passports with Barbados indicated therein as place of birth will not be accepted as proof of Barbadian citizenship.

Persons eligible for citizenship by descent who meet the required residency requirement are not processed under the Returning Nationals Programme until they have formally applied for citizenship and the relevant documentation from the Immigration Department indicating that they have made such an application is produced. While the actual processing of the application for citizenship may take a number of months, this documentation generally attests to the fact that the individual is entitled to citizenship. On this basis, provision is made for the individual to be processed as a Returning National.

### **(b) Proof of Prior Residence in Barbados**

Returning Nationals are required to provide proof that they resided in Barbados for a period of at least 183 days within

a year at some time prior to emigrating. Documentation such as school records, employment letters, National Insurance records and tax records are accepted.

**(c) Proof of Residence Overseas**

Returning Nationals must also submit such documentary evidence as may substantiate permanent residence outside of Barbados for at least ten (10) years. **This refers to the ten-year period immediately prior to the date of resettlement in Barbados.** The date of resettlement must be supported by the relevant Immigration Department entry stamp affixed to the passport. Entry stamps are affixed to the Immigration E/D cards where persons travel on expired Barbados passports, birth certificates or other approved travel documents. In these cases, that portion of the E/D card with the stamp affixed must be produced to substantiate the date of resettlement.

It is recommended that Returning Nationals submit copies of filed income tax returns or proof of social security



*The Ministry of Foreign Affairs and Foreign Trade.*

payments for the qualifying ten-year period to confirm that they were normally domiciled outside of Barbados for that period and therefore eligible for concessions under the Programme. Where such documentation might be unavailable, official letters of employment giving employment dates will be accepted. These letters must carry the name, address, telephone and fax numbers and e-mail address of the company, agency, or government department and must be signed and dated.

Other documentation such as diplomas and degrees along with letters from the educational or vocational institutions showing dates of study will be accepted.

Documentation submitted must clearly link the Returning National to permanent residence abroad for at least ten years immediately prior to the date of resettlement in Barbados.

**N.B.: Returning Nationals are advised that spending in excess of 183 days in a calendar year in Barbados will cause them to be resident in the country. They should therefore avoid being in this situation in the ten (10) year period immediately before returning to Barbados as this may render them ineligible to benefit from the relevant concessions.**

**(d) Proof of Cessation of Employment Overseas**

Returning Nationals must provide *bona fide* proof that they have retired or resigned from their jobs overseas.

**(e) Proof of Establishment of Residence in Barbados**

Returning Nationals must provide proof that they are actually returning to take up residence in Barbados.

## **SWORN AFFIDAVIT**

**N.B.: All applicants, including former self-employed persons or housewives who are unable to provide evidence of the information required at (b) and (c) above may provide a sworn affidavit. This affidavit may either be prepared and signed by a Justice of the Peace or prepared by a lawyer and signed by a Justice of the Peace. The intention to resettle in Barbados must be expressly stated in the affidavit. A sample affidavit may be found at Appendix 2.**

## **LETTER OF CERTIFICATION**

Applicants who satisfy the relevant requirements are issued with a letter by the FURN certifying their eligibility under the Returning Nationals Programme which they should present to the Customs Department to facilitate the clearing of their household and personal effects and to the Ministry of Finance to start the process to facilitate the clearing of their motor vehicle.

**N.B.: Returning Nationals are advised to travel with all documents necessary for the clearance of their personal effects and motor vehicle and not to pack such documents in their shipment.**

## **CLEARANCE OF HOUSEHOLD AND PERSONAL EFFECTS**

Returning Nationals are permitted a period of three (3) months before and three (3) months after the date of arrival in the country to import (not purchase) their personal and household effects, whether used or new, under the Programme. The Comptroller of Customs exercises discretionary power in respect of household and personal effects imported outside this three-month period. Applications for extension to this period must be made in writing to the Comptroller of Customs before the expiration of the period. Extensions are not automatic but are based on the merits of the particular case.



*Container being handled at the Barbados Port.*

The clearance of personal and household effects (and vehicles) on behalf of persons who qualify as Returning Nationals, but have not yet entered the country, may only be facilitated by the posting of a bond for the total amount of the duties and taxes assessed. The bond can be arranged with any commercial bank but must include the



payment of stamp duty at the rate of one-quarter of one per cent of the assessed duties and taxes. (A bond for assessed duties of BDS\$100,000.00 will carry a stamp duty of BDS\$250.00) The bond is released when the Returning National has presented the necessary documentation attesting to eligibility under the Programme.

**Please refer to Appendices 3 to 8 for the fees chargeable by the various entities involved in the process of clearing goods imported by Returning Nationals.**

## **PROCEDURE**

When the ship bringing the personal effects has arrived in port, the ship's local agent will notify the Returning National. On visiting the agent's office the Returnee will be able to collect the Bill of Lading. The Bill of Lading should be taken to the outdoor division of the Customs Department at the Port where the Returnee will be interviewed by a Customs Officer who will inform him/her of the relevant responsibilities in clearing the container. The Customs Officer will ask the Returnee to make a verbal declaration of the contents of the container.

Arrangements should then be made to have the container transported to the Returnee's residence to be unstuffed. There is a cost involved in this transportation. The unstuffing of the container is usually done after normal business hours. Clients are responsible for paying overtime, and travelling if required, for the Customs Officers overseeing the process.

Containers may be unstuffed during normal business hours if this is requested. All containers will be examined the same day on which they leave the Port. Small shipments of loose cargo may be examined and released from the Port. Freight Alongside Ship (FAS) charges which are charged payable to the Barbados Port Inc. must be paid before the goods are released.

If a vehicle is being shipped with personal effects, these effects should be packed into the container first and the vehicle after to avoid incurring the costs of unpacking and repacking personal effects.

It should be noted that whereas personal effects may be checked at the residence, vehicles may be checked and cleared only at the Port.



*Government Headquarters.*

## CLEARANCE OF MOTOR VEHICLES

All requests for the importation of motor vehicles free of duties and taxes under the Returning Nationals Programme must be submitted to the Ministry of Finance for approval.

**The Revenue Section of the Ministry of Finance is open to the general public by appointment on Mondays, Wednesdays and Fridays between 9.00 a.m. – 12 noon.** Returning Nationals are advised to collect the Application form for Duty-Free Concession on one (1) Vehicle and return the completed form to the Ministry of Finance. A copy of the form is at **Appendix 9**. A copy of all original documents should be provided. These copies will be retained by the Ministry of Finance.

Although the vehicle may be cleared by the Returning National, it is recommended that the services of a customs broker be employed. The broker will provide information on the documents required and the procedure to be followed. There is a cost for this service and it is advisable to shop around. A list of customs brokers may be obtained from the Barbados Customs Brokers and Clerks Association. The Association's contact details are in the Directory at **Appendix 11**.

Persons qualifying for Returning National status are allowed to import their vehicles three months prior to resettling permanently. In such cases, a bond such as that described under the Section **“Clearance of Household and Personal Effects”** must be posted for the total amount of duties and taxes assessed in the event that the Returning National does not resettle within the stipulated period. A grace period of three months has also been granted for the importation of vehicles following resettlement.

In cases where the Returning National needs to have the importation of his/her vehicle facilitated by a local dealership, proof must be provided to the Ministry of Finance that *the vehicle was ordered and paid for abroad*. Copies of the transfer documents must be submitted to verify that funds for the purchase did not originate from Barbados.

Vehicles imported by Returning Nationals must be imported from countries outside the Caribbean Community (CARICOM), unless the Returning National is relocating from a country within CARICOM. In addition, funds for the purchase of the vehicle must be sourced outside of Barbados.

Returning Nationals who designate agents to act on their behalf should inform the Comptroller of Customs of this in writing and have conferred on the agent the power of attorney.

### **Used/Reconditioned Vehicles**

Following amendment of the regulations governing the importation of used or reconditioned cars, used or reconditioned cars could not be imported into Barbados if they were older than four (4) years and/or if they had an odometer reading over 50,000 kilometres (31,250 miles).



*Motor Vehicles awaiting clearance through the Customs and Excise Department at the Barbados Port.*

However, importation by Returning Nationals of vehicles older than four (4) years, or with odometer readings exceeding 50,000 kms., is allowed, provided the Returning National submits proof that he/she owned the vehicle for at least four (4) years prior to importation.

Where the vehicle has been owned by the Returning National for less than four (4) years it must conform to current regulations, i.e. it must be less than four (4) years old and have an odometer reading of less than 50,000 kms.

However where the Returning National's vehicle does not qualify under the foregoing rules, the Returning National **must** obtain permission for importation from the Ministry of Finance **prior** to shipping the vehicle.

## **GENERAL INFORMATION**

### **PORT CHARGES**

Barbados Port Inc.'s policy is to waive excess storage charges on the personal and household effects and vehicles of Returning Nationals. The excess storage charges are normally applied from the ninth working day after the landing or unstuffing of the container. Returning Nationals are however encouraged to have their documents processed as quickly as possible to avoid any complications in this regard.

Returning Nationals are advised to confirm with shipping agents that the payment made for shipping effects covers all local port and other administrative charges. In an effort to appear competitive, some shipping agents do not always include local port charges in their quotations.

### **NO DUTY FREE PURCHASES IN BARBADOS**

Returning Nationals are also reminded that vehicles or other goods or appliances may not be purchased duty free in Barbados under the Returning Nationals Programme.

## **OTHER USEFUL INFORMATION**

### **(i) Putting the Vehicle on the Road**

After the vehicle is cleared through Customs, it is now ready to be registered and licensed. The number plate can then be bought from any of a number of places providing this service. The licensing offices for the parishes are listed below.

#### LICENSING OFFICES FOR PARISHES

St. Michael, St. George, St. John – Licensing Office – The Pine,  
St. Michael

Christ Church, St. Philip – Licensing Office – Oistins, Christ Church  
St. James, St. Peter, St. Thomas, St. Joseph, St. Lucy, St. Andrew  
– Licensing Office – Speightstown, St. Peter

#### REGISTRATION OF MOTOR VEHICLES

The appropriate application form held by the Barbados Licensing Authority (BLA) must be accompanied by the following:

- a. Weight certificate which can be acquired daily from the BLA for a fee of twelve (12) dollars.
- b. Customs Declaration Certificate (C65).
- c. Proof of ownership.

#### LICENSING OF MOTOR VEHICLES

The following documents are required:

- a. Insurance Certificate or Cover Note for the vehicle from a Barbados insurance company.

- b. Appropriate fee depending on the weight and type of vehicle. See Revenue list attached in **Appendix 10**.

## PROVISIONAL REGISTRATION PLATES

These plates may be rented from the BLA to facilitate weighing and licensing of motor vehicles on production of the vehicle's Insurance Certificate or Cover Note. Unregistered vehicles may use these plates legally to move the vehicle from the Port of Entry and to carry out licensing procedures.

### **(ii) Obtaining Public Utility Services**

#### *(a) Telephone*

The Government is in the process of liberalising telephone services. Currently, Cable and Wireless (Barbados) Limited is the sole company which provides a domestic landline service. Mobile services are provided by Cable and Wireless and Digicel Barbados Limited. Contact information on these companies may be located in **Appendix 11**. In addition, the Government has awarded licences to three new operators to provide fixed wireless telephone service. Information on these companies is not yet available.

#### *(b) Water*

Returning Nationals may contact the Barbados Water Authority (BWA) to obtain water service. The contact information for the BWA is at **Appendix 11**.

#### *(c) Electricity*

The Barbados Light and Power Co. Ltd. (BL&P) is the sole provider of electricity services in Barbados. Returning Nationals may contact the BL&P for their electricity supply. Contact details are at **Appendix 11**.



### **(iii) Engaging the Services of an Attorney-at-Law**

Returning Nationals who wish to engage the services of an attorney-at-law may consult the yellow pages of the Barbados Telephone Directory or contact the Barbados Bar Association. In addition, a list of registered attorneys-at-law is published annually in the Official Gazette.

Over the years, some nationals have complained to the Ministry and the overseas Missions about the non-professional conduct of some members of the legal profession in Barbados. Many nationals seem to be unaware of the existence of a mechanism for dealing with such complaints. There is a Disciplinary Committee of the Barbados Bar Association which investigates complaints brought by clients against attorneys-at-law.

#### COMPLAINTS PROCEDURE

A formal complaint must be made on the appropriate application forms and submitted to the Secretariat of the Disciplinary Committee. These forms may be obtained from the Secretariat or the various overseas Missions. The Secretary to the Committee will assist any applicant who wishes to file a complaint against an attorney-at-law.

An applicant may also write directly to the Secretary, Disciplinary Committee at the following address:

The Secretary  
Disciplinary Committee  
Barbados Bar Association  
Inga Lodge  
Pinfold Street  
St. Michael  
Tel. (246) 430-9516  
Fax (246) 228-1739

#### (iv) **Importation of Animals and Meat**

Under the Animals (Disease and Importation) Act, Cap. 253, and the Animals (Diseases and Importation Control) Regulations, 1961, it is necessary to apply to the Veterinary Services, Ministry of Agriculture and Rural Development for a permit to import any animal, animal product, bird or meat into the island. This applies also to any transshipment through Barbados. It is expected, however, that new legislation may soon be put in place, and specific enquiries should be made prior to resettlement.

The importation of animals and meat is only allowed from certain countries specified in the Schedules listed in the Regulations. Import applications must be made at the **Veterinary Services Office**, the Pine, East-West North-South Cross Roads, St. Michael. Permits will in all cases give details of the conditions to be complied with and the certification requirements for such imports.

Dogs and cats are permitted into Barbados from the following Rabies Free countries and regions:

- ◆ United Kingdom
- ◆ Antigua & Barbuda
- ◆ St. Kitts & Nevis
- ◆ Northern Ireland
- ◆ St. Lucia
- ◆ Jamaica
- ◆ St. Vincent and the Grenadines
- ◆ New Zealand
- ◆ Australia

Dogs/cats coming into Barbados from North America may be certified under the PETS Scheme to enter the United Kingdom and be certified by the United Kingdom Department for Environment, Food and Rural Affairs (DEFRA). Dogs/cats can then enter Barbados

without the six (6) months quarantine period. An Import Permit **must** still be obtained from the Veterinary Services Department. Details of the PETS Scheme can be obtained from the DEFRA website at [www.defra.gov.uk](http://www.defra.gov.uk).

In the case of any other country, the dog/cat must undergo the six (6) months quarantine in the United Kingdom before entering Barbados during which time an Import Permit must be obtained from the Veterinary Services Department.

Horses are allowed under Import Permit from qualifying countries. Pet birds are allowed under Import Permit with stringent import conditions. Certain birds such as parrots also require permits from the CITES division of the Ministry of Energy and the Environment and applications should be made at least six (6) weeks prior to the proposed travel date.

Other species **may** be allowed entry into Barbados if specific import conditions are complied with. Sufficient time should be allowed for such applications to be processed, as new conditions may have to be written for certain species.

**(v) The Barbados Small Business Association (SBA)**

The Small Business Association is a non-profit organisation representing the interests of small enterprises and promoting their success by developing financial and training opportunities to bring about long-term stability and growth to the sector.

Following are some of the benefits offered to members:

- \* professional business advisory services;
- \* coordination and facilitation of members' participation in trade shows;
- \* joint tendering on Government and private sector contracts;

- \* the provision of secretarial services;
- \* the provision of office facilities for interviews and board meetings;
- \* group Health Insurance;
- \* discounts on internet services and advertising;
- \* financial services;
- \* free education and training.

To qualify as a small business, the enterprise should meet any **two** of the following criteria: under \$2,000,000.00 in sales; under \$1,000,000.00 in equity; and, under 25 employees.

The SBA is located at 1 Pelican Industrial Park, Princess Alice Highway, Bridgetown and its contact details are as follows:

Tel.: (246) 228-0162; Fax: (246) 228-0613; E-mail:  
[sba@sunbeach.net](mailto:sba@sunbeach.net) Website: [www.sba.org](http://www.sba.org)

**(vi) Barbados Association of Retired Persons (BARP)**

The Barbados Association of Retired Persons (BARP) is a non-profit company incorporated under the Companies Act of Barbados. BARP is managed by a Board of Directors and staffed by volunteers from among its members.

BARP's objectives include:

- \* enhancing the quality of life of its members;
- \* representing, expressing and giving effect to the views of its members;

- \* identifying financial resources to assist its members;
- \* promoting and monitoring legislation or other measures affecting members;
- \* co-operating with other national and international bodies pursuing similar objectives.

Membership is open to all Barbadians residing in Barbados or overseas, who are 50 years of age or older, whether retired or not. BARP members enjoy discounts and concessions ranging from 5% to 50% offered by over 200 companies and individuals providing goods and services. In addition, free and confidential legal advice is provided by a Legal Advisory Committee comprised of attorneys-at law. Members under the age of 75 years have access to an affordable medical assistance plan. Once enrolled, and there is no break in the payment of premiums, members are covered for life.

BARP is located at SEMGEM House, King Street, Bridgetown and its office hours are 10.00 a.m. – 12.30 p.m. and 1.30 – 3.30 p.m. Its contact details are as follows:

Tel.: (246) 228-7554;

Fax: (246) 427-8732;

E-mail: [carcher@caribsurf.com](mailto:carcher@caribsurf.com)

Website: [www.cariblifeline.com/pub/barp](http://www.cariblifeline.com/pub/barp)

## APPENDIX 1

### PERSONAL AND HOUSEHOLD EFFECTS ALLOWANCES FOR DUTY FREE IMPORTATION

QUANTITY	DESCRIPTION
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#### LIVING ROOM

1	Couch
3	Television Sets
3	Video Recorders
1	Components Set including Compact Disc Player
3	Portable Radios/Tape Recorders
4	Telephones
1	Telephone Answering Machine
1	Video Camera/Camcorder
1	Living Room Suite
2	Whatnot
3	Lamps

#### DINING ROOM

1	Dining Room Set (Table and Chairs)
1	Liquor Trolley
4	End Tables
1	Coffee Table
1	Curio Display Cabinet
1	Sideboard/Buffer

#### KITCHEN

2	Microwave Ovens
1	Stove (Gas or Electric)
1	Refrigerator
1	Dish Washer
1	Washing Machine
1	Dryer
1	Kitchen Table

- 6 Kitchen Stools/Chairs
- 1 Deep Freeze/Freezer
- Kitchen Cabinets
- Kitchen ladder (step ladder)
- Pots and Pans
- Electric Kettle
- Stove top kettle
- Cutlery
- Chinaware
- Crystal
- 2 Electric Can Openers
- 2 Kitchen Scales
- 1 Electric Juicer
- 1 Electric Knife
- 1 Electric Kitchen Saw
- 2 Toasters
- 1 Toaster Oven
- 1 Pressure Cooker
- 1 Blender
- 1 Food Processor
- 1 Coffee Maker
- 1 Percolator
- 2 Canister Sets
- 2 Hot Plates
- Other small electrical appliances for domestic use

## **BEDROOM**

- 4 King-size, Queen-size or Double Beds or;  
Single Beds
- 8 Dressers
- 4 Chest of Drawers
- 4 Bedside Tables
- 8 Bedroom Chairs
- 4 Wardrobes
- 8 Lamps for Bedside Tables
- 6 Lamps for Dressers
- 1 Sofa Bed

- 1 Baby Crib
- 1 Play Pen

## **BATHROOM**

- 4 Clothes Hampers
- 2 Shelf Units (Bathroom)
- 2 Bathroom Scales

## **OTHER**

- 1 Patio Set
- 6 Verandah Chairs
- 4 Lounge Chairs
- 2 Nests of Tables
- 4 Wall Clocks
- 2 Ironing Boards
- 1 Sewing Machine
- Surge Protectors
- 2 Desks
- 2 Chairs
- 4 Book Cases
- 1 Typewriter and Stand
- 4 Filing Cabinets
- 1 Safe
- 2 Personal Computers and Computer Stands
- 2 Printers and Printer Stands
- 2 Recliners
- 1 Fax Machine
- 1 Lawn Mower
- 1 Generator
- 1 Barbecue Grill
- 2 Water Pumps
- 2 Ladders



**Reasonable  
Quantity**

- Exercise equipment for use at home
- Garden Tools
- Household Repair Tools
- Weedwacker
- 1 High Chair
- 2 Rocking Chairs
- 1 Aquarium
- 2 Clothes Irons
- 1 Hair Dryer (with hood)
- 2 Blow Dryers (hand-held)
- 1 Water Tank

**Reasonable  
Quantity**

- Carpets and Carpet Underlayer
- Drapes
- Blinds
- 1 Floor Polisher
- 2 Vacuum Cleaners
- 6 Fans (Ceiling or Standing)
- 6 Mirrors
- 6 Rugs
- All** Wall Paintings
- 2 Chandeliers
- 4 Hassocks

**Reasonable  
Quantity**

- Household Linen
- 1 Laptop Computer

**Reasonable**

**Quantity**

- Musical Instruments
- 1 Entertainment Unit
- 4 Air-Conditioning Units

**Quantity**

- Household Linen
- 1 Satellite Dish

Items not listed may also be allowed in free of all duties and taxes, provided that, in the opinion of the Comptroller of Customs, the type and quantities of the items are such as would indicate that they are intended for personal and not commercial use.

## APPENDIX 2

### *Specimen*

BARBADOS

### AFFIDAVIT

I, **SARA DOE**, Retired Mechanical Engineer of 346 Breadfruit Lane, Newton Terrace, in the Parish of Christ Church **MAKE OATH AND SAY** as follows:

1. I am fifty-five years old and was born in Barbados on November 8, 1950 and am the holder of a Barbados Passport No. 123456 issued to me by the Barbados Consulate General in Toronto, Canada on June 14, 2003.
2. I left Barbados on October 30, 1954 and emigrated to Canada where I studied and qualified as a Mechanical Engineer. For several years, I worked at numerous engineering firms and my last employer prior to my retirement in Canada in 2004 was The Global Engineering Firm, Toronto, Canada.
3. I currently receive a pension from the Canada Pension Office, Toronto, M1L 2B8, Canada. I have decided to return to Barbados permanently and reside here for the rest of my life. I arrived in Barbados from Toronto, Canada on December 3, 2005.
4. My possessions, which consist of clothing, furniture and a Honda Civic motor car, were shipped from Toronto, Canada and arrived in Barbados on December 6, 2005.

5. The above personal effects and motor car will be for my sole use and benefit. I make this Affidavit for the purpose of establishing that I am a citizen of Barbados who lived overseas on a continuous basis (except for short vacations to Barbados) for over fifty-one years and have now finally returned to the country of my birth to live permanently.

**SWORN TO** by the Deponent  
the said **SARA DOE**

.....  
this      day of                      , 200

Before me:

.....  
**JOE BLOW**  
*Justice of the Peace*



*Barbadians return to the land of their birth.*

### APPENDIX 3

#### Ship's Agents, Aircraft Agents/Air Cargo Sheds and Other Cargo Consolidators

#### DOCUMENT FEE

		RATES MOST FREQUENTLY QUOTED	
		Containerised Cargo	Breakbulk
			(Loose) Cargo
1.	Ships' Agents	Personal and Household Effects	And Personal Goods
		\$57.50	\$34.50
2.	Aircraft Agents/Air Cargo Sheds		\$57.50
3.	Other Cargo Consolidators		\$34.50

**N.B.: The document fees are charged by the above-mentioned firms when bills of lading, delivery orders and airway bills related to imported goods including personal and household effects are "released" to importers (owners) of imported goods. Such fees are also payable by Returning Nationals.**

## APPENDIX 4

### Barbados Port Inc. Rates for FAS (Free Alongside Ship) Containerised and Breakbulk

#### CONTAINER RATES

Type	Ton	R S & D	Tonnage Dues	Pre-Vat Final	VAT	Final Total	Total With Unstuffing
DRY:	\$	\$	\$	\$	\$	\$	\$
20 FT	22	680.00	26.40	706.40	105.96	812.36	1,030.86
40 FT/ST	44	1,360.00	52.80	1,412.80	211.92	1,624.72	2,061.72
40 FT/HC	44	1,622.00	52.80	1,674.80	251.22	1,926.02	2,363.02
45 FT/ST	50	1,530.00	60.00	1,590.00	238.50	1,828.50	2,320.13
45 FT/HC	50	1,825.00	60.00	1,885.00	282.75	2,167.75	2,659.37
REEFERS	\$	\$	\$	\$	\$	\$	\$
20 FT	15	760.00	18.00	778.00	116.70	894.70	1,113.20
40 FT/ST	30	1,520.00	36.00	1,556.00	233.40	1,789.40	2,226.40
40 FT/HC	30	1,672.00	36.00	1,708.00	256.20	1,964.20	2,401.20
45 FT/ST	33	1,710.00	39.60	1,749.60	262.44	2,012.04	2,503.66
45 FT/HC	33	1,881.00	39.60	1,920.60	288.09	2,208.69	2,700.31

**UNSTUFFING CHARGES \$190.00 per T.E.U.**

T.E.U.	RATE \$	VAT \$	TOTAL \$
1	190.00	28.50	218.50
2	380.00	57.00	437.00
3	570.00	85.50	655.50
4	760.00	114.00	874.00
5	950.00	142.50	1,092.50
6	1,140.00	171.00	1,311.00
TYPE	RATE	VAT	TOTAL
43 FT	408.50	61.28	469.78
45 FT	427.50	64.13	491.63
48 FT	456.00	68.40	524.40

**BREKKBULK RATES:**

TONS	RATE/R S & D	TONNAGE DUES	PRE-VAT TOTAL	VAT	FINAL TOTAL
DRY	\$	\$	\$	\$	\$
1	40.00	1.20	41.20	6.18	47.38
2	80.00	2.40	82.40	12.36	94.76
10	400.00	12.00	412.00	61.80	473.80
REEFER	\$	\$	\$	\$	\$
1	55.00	1.20	56.20	8.43	64.63
2	110.00	2.40	112.40	16.86	129.26
10	550.00	12.00	562.00	84.30	646.30

**NB.: Container Rates are levied per twenty equivalent Unit:**

1X20' CONT. -: 1 T.E.U.

1X40' CONT. -: 2 T.E.U.



## APPENDIX 5

### CUSTOMS BROKERAGE SERVICES

	<b>Documentation Fee/Clearance of Motor Vehicles</b>	<b>Most Frequently Quoted Rate</b>
(a)	<p><b>Document Fee</b></p> <p>Includes: Preparation of Bills of Sight</p> <p>Preparation of Customs C63 and C65 forms.</p> <p>Attendance at various interview sessions with Returning Nationals.</p> <p>Ensuring that the prepared documentation is processed by the relevant Customs Division and completion of transactions by satisfying all Customs requirements.</p> <p>Other miscellaneous services.</p>	\$350.00
(b)	<p><b>Clearance of imported motor vehicles</b></p> <p>Includes: Preparation of Bills of Sight</p> <p>Valuation of vehicles by relevant Customs station.</p> <p>Preparation of documentation and ensuring processing by the relevant Customs station.</p> <p>Other miscellaneous services.</p>	\$300.00

## APPENDIX 6

### FREIGHTING OF CONTAINERISED CARGO TO IMPORTER'S PREMISES

<b>Locations</b>	<b>Size of Containers</b>	<b>Most Frequently Quoted Rates</b>
Bridgetown and its environs off St. Michael	40'	\$400.00-\$450.00
	20'	\$250.00-\$300.00
Other Locations	40'	\$600.00
	20'	\$300.00-\$400.00

## APPENDIX 7

### CUSTOMS OVERTIME RATES

- (a) The overtime rates listed below are applicable when the services are retained from the close of official hours and shall be payable for every hour or part thereof:

<b>GRADES</b>	<b>RATES</b>
Customs Officer I Customs Officer II	\$24.82
Customs Officer III Clerical Officer	\$20.79 \$17.38

- (b) The overtime rates listed below are applicable when the services of officers are **not** retained from the close of official hours and shall become payable for every hour or part thereof:

<b>GRADES</b>	<b>RATES</b>
Customs Officer I Customs Officer II	\$49.64
Customs Officer III Clerical Officer	\$40.58 \$34.76

## APPENDIX 8

### TRAVELLING RATES

The below travelling rates are payable to Customs Officers who use their own transportation to travel to and from Returning Nationals' premises to examine imported goods during overtime hours:

#### RATES

MOTOR CARS	
Distance	Rate with effect from 1 <sup>st</sup> April 2005
For the first 320 kilometres travelled each month	\$1.80 per kilometre
For every additional kilometre travelled each month	\$0.72 per kilometre
For each passenger transported	\$0.07 per kilometre

## APPENDIX 9

### APPLICATION

*For Duty-Free Concession on one (1) Vehicle in Accordance with the Returning Nationals Policy of the Ministry of Finance*

#### INSTRUCTIONS:

- (a) This application must be forwarded to the Permanent Secretary, Ministry of Finance, Government Headquarters, Bay Street, St. Michael.
- (b) This application must be accompanied by **copies** of supporting documents (*where applicable*). The original documents must also be presented for verification.

#### CRITERIA FOR CONSIDERATION:

A Returning National must present proof of being:

- (a) at least 50 years old;
- (b) a Barbadian citizen by birth, descent, registration or naturalization (**Applicants are required to furnish proof of having resided on the island for at least 183 days prior to emigrating**);
- (c) resident abroad for at least ten (10) years **immediately prior to the date of resettlement**;
- (d) the owner of a vehicle which was purchased from a country outside the region of the Caribbean Common Market (CARICOM), unless he/she is relocating from a country within the CARICOM region;

- (e) the vehicle may be imported within a period of three (3) months before or three (3) months after the date of resettlement. **(Where the vehicle is imported within three (3) months before the date of resettlement, persons will be required to enter into a bond arrangement with the Comptroller of Customs until the application process is completed);**
- (f) applications will only be processed following resettlement. Returning Nationals may telephone **436-6435** to arrange an interview after completing this form **and obtaining copies of the relevant documents.**

**TO BE COMPLETED BY THE RETURNING NATIONAL**

I, ..... of  
*(Print Name)*

.....  
*(Address)*

hereby declare that I am a Barbadian Citizen who returned to  
 resettle on ..... after residing at  
*(Date)*

.....  
*(Former Overseas Address)*

..... from .....  
*(Date)*

I hereby furnish the following copies of my original documents  
 to support the request:

**• PROOF OF AGE AND BARBADIAN CITIZENSHIP**

- Barbados Passport No.: .....
- Other Passport No.: .....
- Other *(please specify)*: .....

• **PROOF OF THE DURATION OF RESIDENCE ABROAD**

- Official correspondence from Income Tax Department
- Official correspondence from Social Security Department
- Job Letter confirming date of commencement and cessation of employment as well as reason for cessation .....
- Other *(please specify)* .....

• **VEHICLE DETAILS**

Purchased from .....on.....  
*(Country)* *(Date)*

- Certificate of Title .....
- Overseas Vehicle Registration Document .....
- Other .....
- Make/Model.....
- Chassis #.....

- Have you received duty-free concessions as a Returning National in the past?

..... When?.....  
*(Yes) or (No)* *(Date)*

- Is it your intention to resettle here permanently?

.....  
*(Yes) or (No)*

**(You may Contact the Facilitation Unit for Returning Nationals (FURN) at the Ministry of Foreign Affairs regarding the importation of your household and personal effects.)**

**CERTIFICATE**

*I certify that to the best of my knowledge the particulars given above are correct and I understand that the detection of any false information will result in the repayment of all duties and taxes.*

*Signature:.....*

*Telephone No: .....*

*Date: .....*

**FOR OFFICIAL USE ONLY**

Original Documents seen and verified by:

.....  
*(Name of Officer)*

on .....  
*(Date)*



## APPENDIX 10

### BARBADOS LICENSING AUTHORITY FEES & TAXES

#### MOTOR CARS

Cars not exceeding 1150 kg.	\$ 265.00
Cars not exceeding 1350 kg.	330.00
Cars not exceeding 1550 kg.	600.00
Cars exceeding 1550 kg.	1060.00

#### DRIVING LICENCES & RELATED FEES

Driving Licence for Three (3) Years ( <i>Domestic</i> )	125.00
Driving Licence for One (1) Year ( <i>Domestic</i> )	50.00
Issue of Duplicate Licence	10.00
Learner's Permit	40.00
Renewal of Learner's Permit	35.00
Visitors Driving Permit	10.00
Driving Test	50.00
International Driving Licence	50.00
Licence to drive Hackney Carriage ( <i>Taxi</i> )	15.00
"            Maxi Taxi	25.00
"            Limousine	25.00
"            Tour Bus	50.00
"            Omnibus	10.00
"            Mini Bus	150.00
"            Route Taxi	155.00

## EXAMINATION FEES

<b>Description of Examination</b>	<b>Examination</b>	<b>Certificate</b>	<b>Re-Exam</b>
Heavy Motor Cycles	\$10.00	\$5.00	\$2.00
Light Motor Cycles	10.00	5.00	2.00
Motor Bicycles	10.00	5.00	2.00
Private Cars	45.00	25.00	10.00
Public Service Vehicles	45.00	25.00	10.00
Goods Vehicles, Tractor, Trailer	45.00	25.00	10.00
Weight Certificate		12.00	
Special Permit/Licences		6.00	
Limited Trade Licence Plates		40.00 per set	
Provisional Licence Plates		10.00 per day per set	

## APPENDIX 11

### DIRECTORY

#### FACILITATION UNIT FOR RETURNING NATIONALS

##### **Ministry of Foreign Affairs and Foreign Trade**

#1 Culloden Road

St. Michael

BARBADOS

Tel.: (246) 431-2200

Fax: (246) 429-6652

E-mail: [barbados@foreign.gov.bb](mailto:barbados@foreign.gov.bb)

Opening Hours: Monday – Friday, 9.00 a.m. – 12.30 p.m. (Appointments)

8.15 a.m. – 4.30 p.m. (Enquiries)

#### **RETURNING NATIONALS INFORMATION DESKS AT BARBADOS OVERSEAS MISSIONS**

##### **Barbados High Commission (London)**

1 Great Russell Street

London WC1B 3ND

UNITED KINGDOM

Tel.: (4420) 7631-4975

Fax: (4420) 7323-6872

E-mail: [london@foreign.gov.bb](mailto:london@foreign.gov.bb)

##### **Embassy of Barbados (United States of America)**

2144 Wyoming Avenue N.W.

Washington DC 20008

UNITED STATES OF AMERICA

Tel.: (202) 939-9200/1/2

Fax: (202) 332-7467

E-mail: [washington@foreign.gov.bb](mailto:washington@foreign.gov.bb)

**Embassy of Barbados  
(Venezuela)**

Edificio Los Frailes  
Oficina 501, Piso  
Avenida Principal de Chuao  
Chuao  
VENEZUELA  
Tel.: (58212) 992- 0545  
Fax: (58212) 991-0333  
E-mail: [caracas@foreign.gov.bb](mailto:caracas@foreign.gov.bb)

**Embassy of Barbados  
(Belgium)**

100 Avenue Franklin D. Roosevelt  
1050 Brussels  
BELGIUM  
Tel.: (322) 732-1737  
(322) 732-1867  
Fax: (322) 732-3266  
E-mail: [brussels@foreign.gov.bb](mailto:brussels@foreign.gov.bb)

**Permanent Representative of Barbados  
to the UN at Geneva**

18A Chemin Francois-LehMann  
1218 Grand Saconnex  
GENEVA  
Tel.: (4122) 791-8500  
Fax: (4122) 791-8509  
E-mail: [geneva@foreign.gov.bb](mailto:geneva@foreign.gov.bb)

**Barbados High Commission  
(Canada)**

130 Albert Street  
Suite 1204  
Ottawa K1P 5G4  
CANADA  
Tel.: (613) 236-9517/8  
Fax: (613) 230-4362  
E-mail: [ottawa@foreign.gov.bb](mailto:ottawa@foreign.gov.bb)

**Consulate-General of Barbados  
(New York)**

800 Second Avenue  
2<sup>nd</sup> Floor  
New York, NY 10017  
UNITED STATES OF AMERICA  
Tel.: (212) 867-8435  
Fax: (212) 986-1030  
E-mail: [newyork@foreign.gov.bb](mailto:newyork@foreign.gov.bb)

**Consulate-General of Barbados  
(Toronto)**

105 Adelaide Street West  
Suite 1010  
Toronto, Ontario, M5H 1P9  
CANADA  
Tel.: (416) 214-9805  
Fax: (416) 214-9815  
E-mail: [toronto@foreign.gov.bb](mailto:toronto@foreign.gov.bb)

**Consulate-General of Barbados  
(Miami)**

150 Alhambra Circle  
Suite 1000  
Coral Gables  
Florida 33134  
UNITED STATES OF AMERICA  
Tel.: (305) 442-1994  
Fax: (305) 567-2284  
E-mail: [miami@foreign.gov.bb](mailto:miami@foreign.gov.bb)

## **OTHER GOVERNMENT OFFICES/DEPARTMENTS**

### **Ministry of Finance Government Headquarters**

Bay Street  
St. Michael  
BARBADOS  
Tel.: (246) 436-6435  
Fax: (246) 429-4032

### **Ministry of Agriculture and Rural Development**

Graeme Hall  
Christ Church  
BARBADOS  
Tel.: (246) 428-4150  
Fax: (246) 420-8444  
Email: psminagric@caribsurf.com

### **Ministry of Commerce and Consumer Affairs**

No.1 Pelican Industrial Estate  
Reef Road  
St. Michael  
BARBADOS  
Tel.: (246) 437- 3552/3  
Fax: (246) 228-3821  
Email: pscommerce@commerce.gov.bb

### **Customs Department**

Port Authority Building  
Harbour Road  
Bridgetown  
BARBADOS  
Tel.: (246) 430-2300  
Fax: (246) 430-2370  
Email: asycuda@customs.gov.bb

**Barbados Licensing Authority**

The Pine  
St. Michael  
BARBADOS  
Tel.: (246) 436-4920  
Fax: (246) 430-0761  
Email: psec@publicworks.gov.bb

**PUBLIC UTILITY COMPANIES**

**Cable and Wireless (Barbados) Ltd.**

Windsor Lodge  
Government Hill  
St. Michael  
BARBADOS  
Tel.: (246) 292-5050  
Fax: (246) 436-5036

**Digicel Barbados Limited**

The Courtyard  
Hastings  
Christ Church  
BARBADOS  
Tel.: (246) 434-3444  
Fax: (246) 426-3444

**Barbados Water Authority**

**Head Office:**

Pine East-West Boulevard  
The Pine  
St. Michael  
Tel.: No.: 427-3990/1 (PBX)  
Fax No.: 426-4507  
Mailing Address: P.O. Box 1260  
Bridgetown  
Email Address: bwa@caribsurf.com

**Barbados Water Authority  
Customer Service Centre:**

Coles Building  
Probyn Street  
Bridgetown  
Tel.: No.: 429-6164 (PBX)  
Fax No.: 429-6193  
Hotline No.: 434-4292/(434-4BWA)  
Email Address: [Customercare@bwa.bb](mailto:Customercare@bwa.bb)

**Barbados Light & Power Company Limited**

P.O. Box 142  
Garrison Hill  
St. Michael  
BARBADOS  
Tel.: (246) 436-1800  
Fax: (246) 429-6000

**BARBADOS CUSTOMS BROKERS AND CLERKS ASSOCIATION**

P.O. Box 970  
Eagle Hall  
St. Michael  
BARBADOS  
Tel.: (246) 430-0995  
Fax: (246) 430-0996  
E-mail: [customsbrokersassoc@yahoo.com](mailto:customsbrokersassoc@yahoo.com)  
Website: [www.barbadoscustomsbrokers.org](http://www.barbadoscustomsbrokers.org)

**BARBADOS SMALL BUSINESS ASSOCIATION**

1 Pelican Industrial Park  
Princess Alice Highway  
Bridgetown  
BARBADOS  
Tel.: 228-0162  
Fax: 228-0613  
E-mail: [sba@sunbeach.net](mailto:sba@sunbeach.net)



## **BARBADOS ASSOCIATION OF RETIRED PERSONS**

SEMGEM House

King Street

Bridgetown

BARBADOS

Tel.: (246) 228-7554

Fax: (246) 427-8732

E-mail: [carcher@caribsurf.com](mailto:carcher@caribsurf.com)

Website: [www.caribliflife.com/pub/barp](http://www.caribliflife.com/pub/barp)

## **RETURNING NATIONALS ORGANISATIONS/ASSOCIATIONS**

### **The Association of Barbadian Resettlers from Britain (BARBRIT)**

Friendship Tenantry

Hothersal Turning

ST. MICHAEL

Mrs. Phyllis Warner (Secretary)

Tel.: (246) 426-6651

### **Barbados Overseas Resettlement Association (BORA)**

P.O. Box 643

Bridgetown

ST. MICHAEL.

Mrs. Sheila Greaves (Secretary)

Tel.: 425-4847

### **Northern Group for Returning Nationals (NGRN)**

P.O. Box 4106

Queen Street

Speightstown

ST. PETER

Mrs. Jacqueline Corbin (Secretary)

Tel.: 439-6676

**Barbados Ex-Overseas & Friends Association (BOEXFA)**

P.O. Box 398

Bridgetown

ST. MICHAEL.

Mrs. Verita Williams (Secretary)

Tel.: 228-4443

**United Overseas Association (UOA)**

4 Ealing Park

CHRIST CHURCH.

Mr. Victor Ellis (Secretary)

Tel.: 420-5648

**National Resettlement and  
Development Council (NRDC)**

P.O. Box 1134

Bridgetown

ST. MICHAEL

Mrs. Ena Rose (Secretary)

Tel.: 423-3619

**The Barbadian Resettlement Council (BRC)**

P.O. Box 834

Bridgetown

ST. MICHAEL.

Mr. Wilbert Haynes (Secretary)

Tel.: 432-2260

**Society for the Resettlement  
of Caribbean Nationals (SRCN)\***

Oistin Hill

CHRIST CHURCH

Mr. Aaron Larrier (President)

Tel.: 228-8758 (Work)

428-8273 (Home)

**\* The SRCN is not affiliated to the Barbadian Resettlement Council,  
the umbrella group of organisations/associations.**



*Tarmac at GAIA.*

